# **CMG** Speech Administration Flow

SEPTEMBER 2017
VIRTUAL RECEPTION



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### CMG Speech Administration – Managing CMG VoiceMails

Telephone number to my CMG Speech system:

Make a call to the CMG Main menu Voicemail presentation Speech system. ..... 1: New CMG voiceMails 3 Voicemails are presented in If asked for, enter login order of arrival. information (extension and/ 2: Read CMG VoiceMails or PIN code). -1, 2 or 3 Options 3: Saved CMG VoiceMails External login 1 4: Save 4: Settings Login from another phone 2 5: Forward to another 5: Activities extension 6: Delete or restore If extension number and PIN code are same 7: Rewind 9: Fast forward Change PIN Code 77: Previous voicemail Enter new PIN Code 99: Next voicemail Repeat new PIN Code to confirm 8: Pause playback or resume playback.

#### GENERAL USAGE

The information presented is controlled by the information level, but the options are the same.

At any time, press 0 for help or further instructions.

To return to the previous menu, or abort an ongoing entry, press \*.

End the call by hanging up.

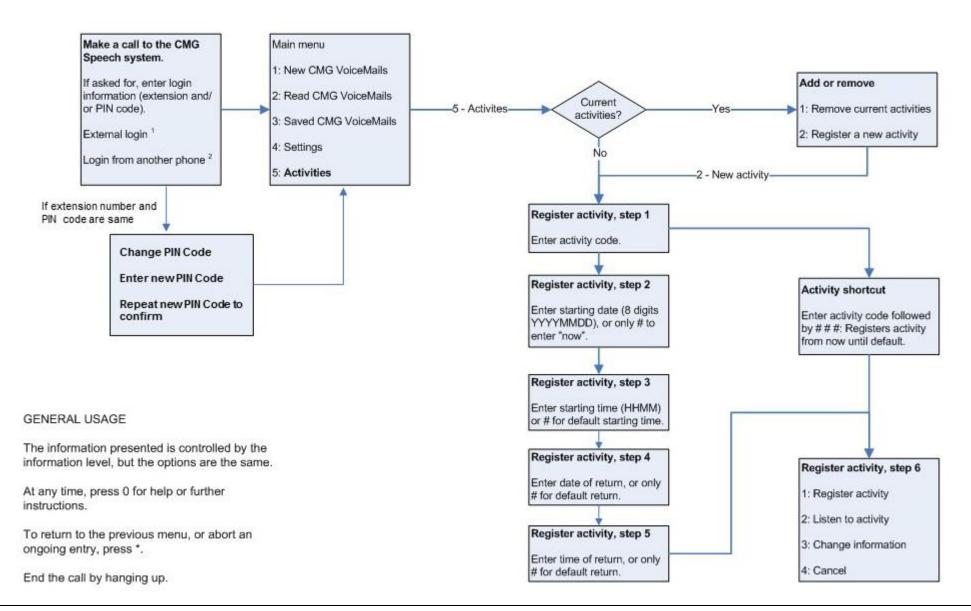
#### NOTE!

<sup>&</sup>lt;sup>1</sup> The CMG Speech system number is a regular extension, so dial the complete number. Then follow the instructions.

<sup>&</sup>lt;sup>2</sup> Dial the CMG Speech number and press \*. Follow the instructions.

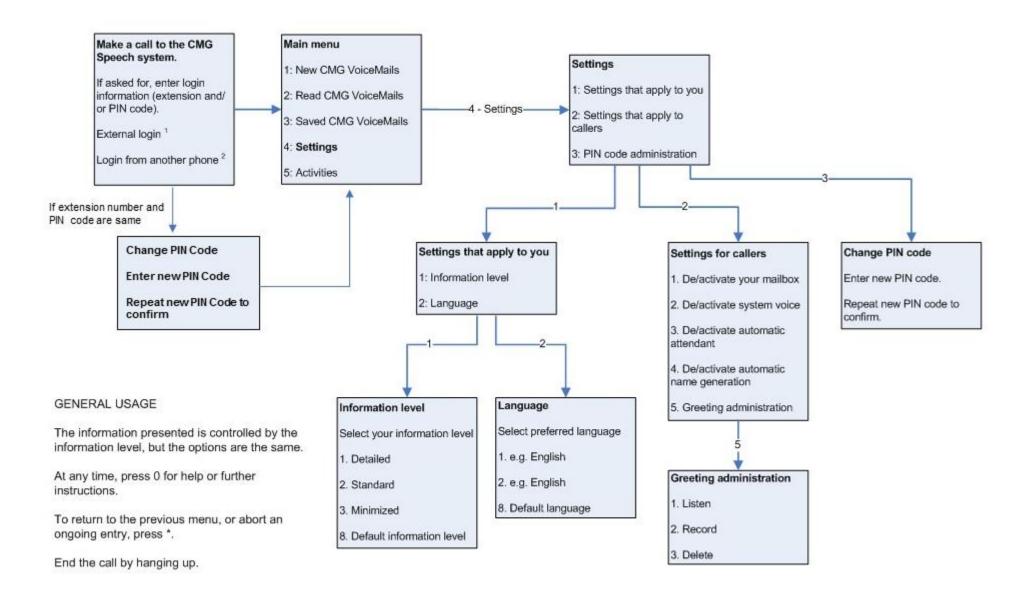
<sup>&</sup>lt;sup>3</sup> If there are new CMG VoiceMails, they are presented immediately after login.

## CMG Speech Administration – Managing Activities



| 4/1553-ANF 901 89 Uen | Rev. A4 | 2017-09-26 |

## CMG Speech Administration – Managing Settings



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