# **CMG** Speech Administration Flow

January 2021
VIRTUAL RECEPTION



#### NOTICE

The information contained in this document is believed to be accurate in all respects but is not warranted by Mitel Networks™ Corporation (MITEL®). The information is subject to change without notice and should not be construed in any way as a commitment by Mitel or any of its affiliates or subsidiaries. Mitel and its affiliates and subsidiaries assume no responsibility for any errors or omissions in this document. Revisions of this document or new editions of it may be issued to incorporate such changes.

No part of this document can be reproduced or transmitted in any form or by any means - electronic or mechanical - for any purpose without written permission from Mitel Networks Corporation.

#### **TRADEMARKS**

Mitel is a trademark of Mitel Networks Corporation.

Windows and Microsoft are trademarks of Microsoft Corporation.

Adobe Acrobat Reader is a registered trademark of Adobe Systems Incorporated.

Other product names mentioned in this document may be trademarks of their respective companies and are hereby acknowledged.

CMG Speech Administration Flow - Virtual Reception January 2021

®,™ Trademark of Mitel Networks Corporation
© Copyright 2021 Mitel Networks Corporation
All rights reserved

### CMG Speech Administration – Managing CMG VoiceMails

Telephone number to my CMG Speech system:

Make a call to the CMG Main menu Voicemail presentation Speech system. ..... 1: New CMG voiceMails 3 Voicemails are presented in If asked for, enter login order of arrival. information (extension and/ 2: Read CMG VoiceMails or PIN code). -1, 2 or 3 Options 3: Saved CMG VoiceMails External login 1 4: Save 4: Settings Login from another phone 2 5: Forward to another 5: Activities extension 6: Delete or restore If extension number and PIN code are same 7: Rewind 9: Fast forward Change PIN Code 77: Previous voicemail Enter new PIN Code 99: Next voicemail Repeat new PIN Code to confirm 8: Pause playback or resume playback.

#### GENERAL USAGE

The information presented is controlled by the information level, but the options are the same.

At any time, press 0 for help or further instructions.

To return to the previous menu, or abort an ongoing entry, press \*.

End the call by hanging up.

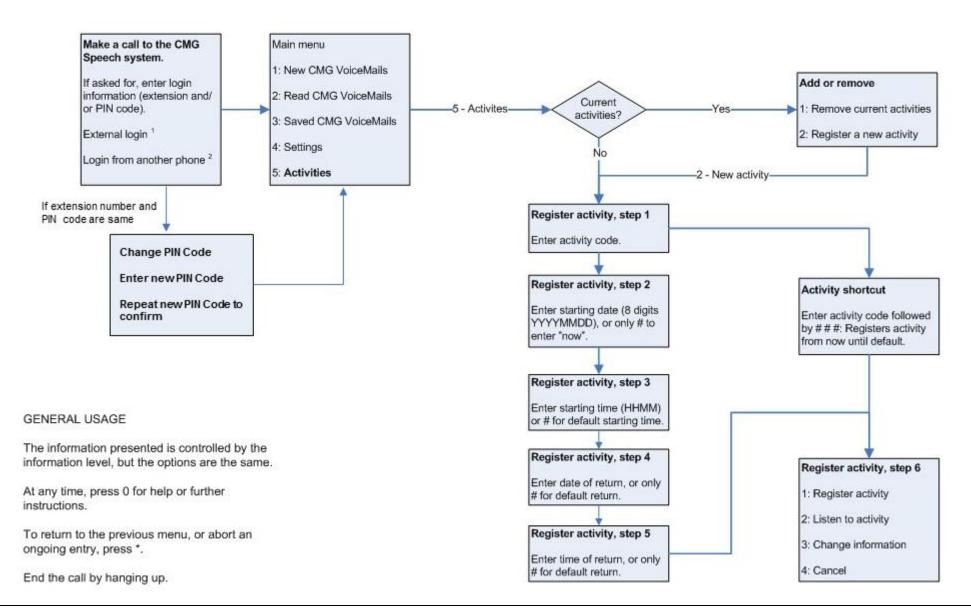
#### NOTE!

<sup>&</sup>lt;sup>1</sup> The CMG Speech system number is a regular extension, so dial the complete number. Then follow the instructions.

<sup>&</sup>lt;sup>2</sup> Dial the CMG Speech number and press \*. Follow the instructions.

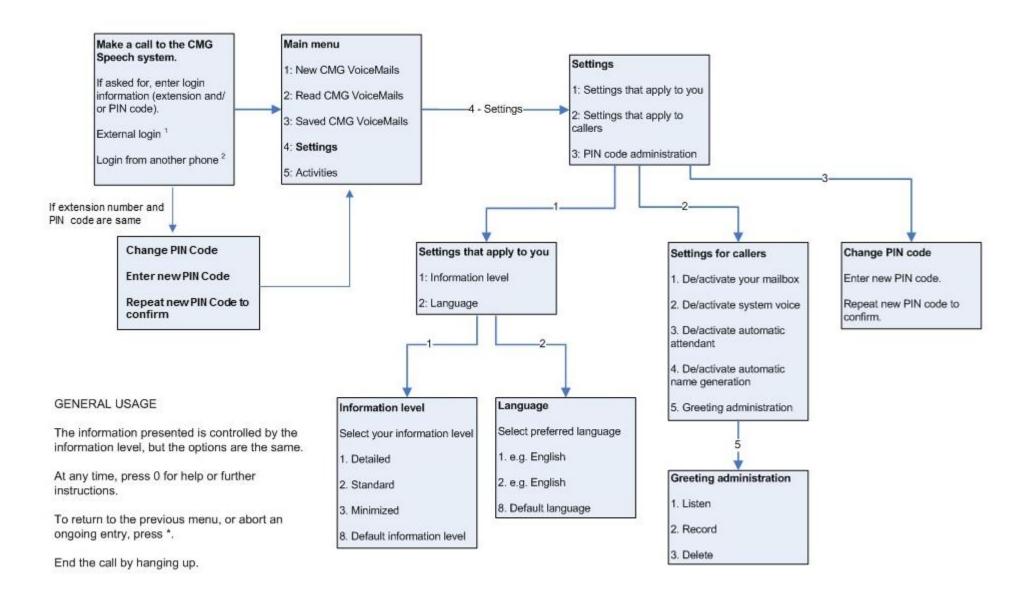
<sup>&</sup>lt;sup>3</sup> If there are new CMG VoiceMails, they are presented immediately after login.

## CMG Speech Administration – Managing Activities



| 4/1553-ANF 901 89 Uen | Rev. A4 | 2017-09-26 |

## CMG Speech Administration – Managing Settings



| 4/1553-ANF 901 89 Uen | Rev. A4 | 2017-09-26 |



Mitel.com

© Copyright 2021, Mitel Networks Corporation. All Rights Reserved. The Mitel word and logo are trademarks of Mitel Networks Corporation. Any reference to third party trademarks are for reference only and Mitel makes no representation of ownership of these marks.