

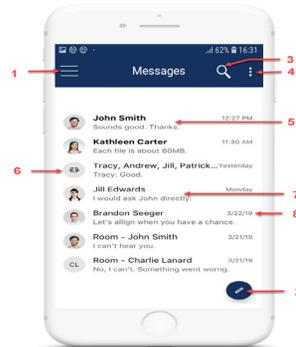
## QUICK REFERENCE GUIDE

# Clearspan Mobile

Clearspan Mobile is a messaging-centered client available for both Android and iOS mobile phone platforms.

## Messages

1. Open side menu
2. New message
3. Search for messages
4. Mark all as read
5. Unread message
6. Group message
7. Read message
8. Date/time stamp



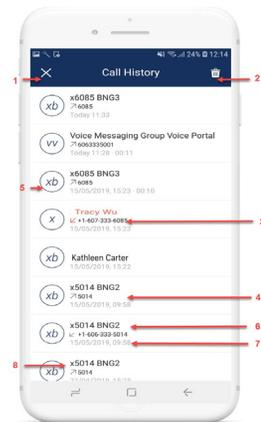
## Chat Thread

1. Tap to return to the previous screen
2. More menu to call, call room, view profile.etc
3. Date stamp
4. Outgoing message
5. Incoming message
6. Input field



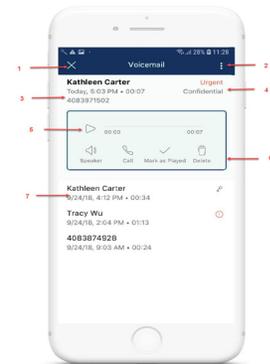
## Call History

1. Tap to open the application menu
2. Delete all
3. Missed call
4. Placed call
5. Jump to profile
6. Received call
7. Time/date of call
8. Call from unknown contact



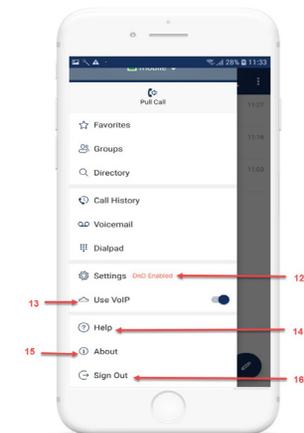
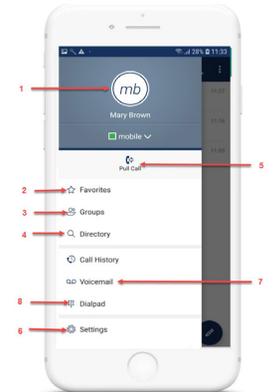
## Voicemail

1. Tap to close the Voicemail
2. More actions: Call Voicemail, View Voicemail Settings
3. New Voicemail with date, time, duration and phone number
4. Urgent and confidential
5. Play/Pause
6. Speaker, call, mark as new, delete
7. Played Voicemail



## Application Menu

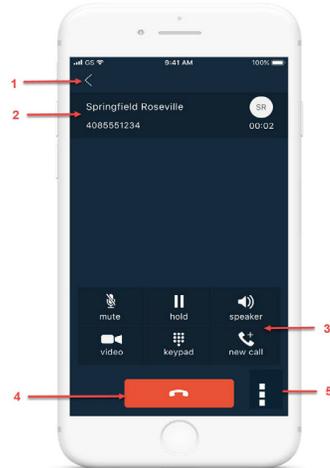
1. My profile
2. Favorite contacts
3. Group of contacts
4. Search for directory
5. Pull ongoing calls from other devices
6. Settings (Do Not Disturb is turned on)
7. Visual Voicemail
8. Call any number from Dialpad (Long press on '1' on the numeric pad calls your voicemail)
9. Weblink
10. Call My Room
11. Join My Room
12. Settings (Do Not Disturb is turned on)
13. Use VoIP
14. Help (learn how to use the app)
15. About (find more information in About for the client version, license, and legal notices)
16. Sign out of the app



## QUICK REFERENCE GUIDE

### In Call

1. Tap back to return the previous screen
2. Name, number
3. Call control actions:  
Mute/unmute  
Hold/resume  
Audio source: Speaker/Bluetooth/Headset  
Keypad (DTMF entry)  
Video  
New call
4. Hang up
5. More:  
Transfer  
Conference  
Transfer to mobile



### Contact Profile

1. Tap to return to the previous screen
2. Profile picture
3. Name
4. Chat
5. Call to this person's primary number
6. Call with video

