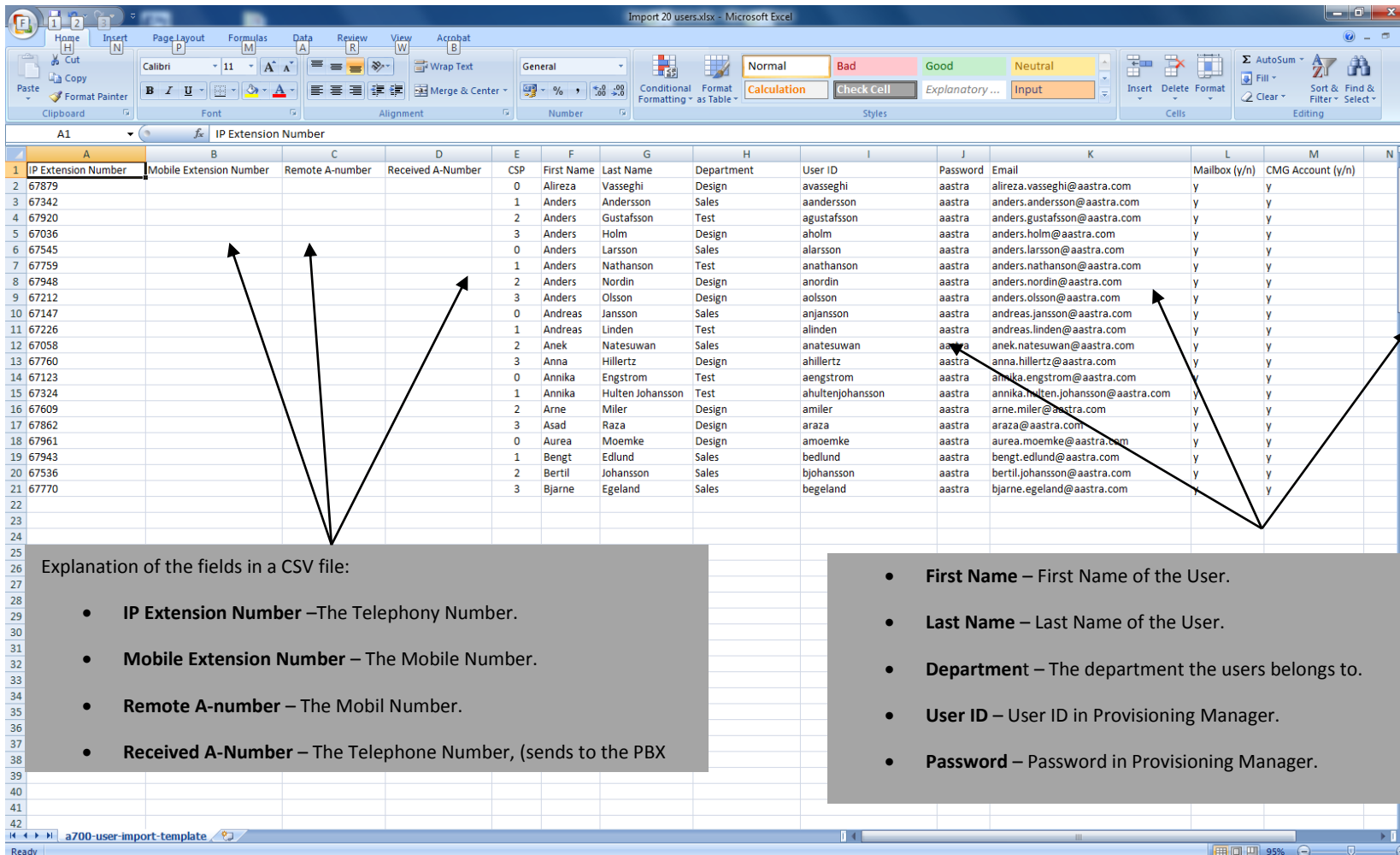


EDIT CSV FILE

Do as follows:

1. The figure below shows an example of a CSV file, in .xlsx format.
2. To edit a CSV file, follow the syntax below.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	IP Extension Number	Mobile Extension Number	Remote A-number	Received A-Number	CSP	First Name	Last Name	Department	User ID	Password	Email	Mailbox (y/n)	CMG Account (y/n)	
2	67879				0	Alireza	Vasseggi	Design	avasseghi	aastra	alireza.vasseghi@aastra.com	Y	Y	
3	67342				1	Anders	Andersson	Sales	aandersson	aastra	anders.andersson@aastra.com	Y	Y	
4	67920				2	Anders	Gustafsson	Test	agustafsson	aastra	anders.gustafsson@aastra.com	Y	Y	
5	67036				3	Anders	Holm	Design	aholm	aastra	anders.holm@aastra.com	Y	Y	
6	67545				0	Anders	Larsson	Sales	alarsson	aastra	anders.larsson@aastra.com	Y	Y	
7	67759				1	Anders	Nathanson	Test	anathanson	aastra	anders.nathanson@aastra.com	Y	Y	
8	67948				2	Anders	Nordin	Design	anordin	aastra	anders.nordin@aastra.com	Y	Y	
9	67212				3	Anders	Olsson	Design	aolsson	aastra	anders.olsson@aastra.com	Y	Y	
10	67147				0	Andreas	Jansson	Sales	anjansson	aastra	andreas.jansson@aastra.com	Y	Y	
11	67226				1	Andreas	Linden	Test	alinden	aastra	andreas.linden@aastra.com	Y	Y	
12	67058				2	Anek	Natesuwan	Sales	anatesuwan	aastra	anek.natesuwan@aastra.com	Y	Y	
13	67760				3	Anna	Hillertz	Design	ahillertz	aastra	anna.hillertz@aastra.com	Y	Y	
14	67123				0	Annika	Engstrom	Test	aengstrom	aastra	annika.engstrom@aastra.com	Y	Y	
15	67324				1	Annika	Hulten Johansson	Test	ahultenjohansson	aastra	annika.hulten.johansson@aastra.com	Y	Y	
16	67609				2	Arne	Miler	Design	amiler	aastra	arne.miler@aastra.com	Y	Y	
17	67862				3	Asad	Raza	Design	araza	aastra	araza@aastra.com	Y	Y	
18	67961				0	Aurea	Moemke	Design	amoemke	aastra	aurea.moemke@aastra.com	Y	Y	
19	67943				1	Bengt	Edlund	Sales	bedlund	aastra	bengt.edlund@aastra.com	Y	Y	
20	67536				2	Bertil	Johansson	Sales	bjohansson	aastra	bertil.johansson@aastra.com	Y	Y	
21	67770				3	Bjarne	Egeland	Sales	begeland	aastra	bjarne.egeland@aastra.com	Y	Y	

Explanation of the fields in a CSV file:

- **IP Extension Number** –The Telephony Number.
- **Mobile Extension Number** – The Mobile Number.
- **Remote A-number** – The Mobil Number.
- **Received A-Number** – The Telephone Number, (sends to the PBX

- **First Name** – First Name of the User.
- **Last Name** – Last Name of the User.
- **Department** – The department the users belongs to.
- **User ID** – User ID in Provisioning Manager.
- **Password** – Password in Provisioning Manager.